

“Everything under control?”



You need one point of contact
to transform your workplace with leading
professionals and tradesmen, on time and on budget

You need control – We provide control

Contracts work...

It's a dirty messy business best left to the professionals

Can you imagine the disruption of a poorly managed office move?

YOU JUST CAN'T TAKE THE RISK

Leave all to your DOI Contracts Manager and you will find yourself, well planned, scheduled and completed on-time and on-budget.



Part of the DOI Group, our Contracts Division can call upon a wealth of expertise in all aspects of office moves or refurbishment work.

When you are considering any type of alteration to your existing or prospective new facilities, our Contracts Managers can either become your 'in-house' team or

work closely with your own management team to develop and execute the chosen designs and requirements, on time, to budget and meeting the latest EU and HSE standards.

PROJECT MANAGEMENT

Our team of Contract Managers offer a wide range of specialist contracting experience. Drawn from the varied backgrounds of design, the construction industry, retail and office facilities management they offer a unique level of knowledge to smoothly run the many types of project undertaken by DOI Contracts.

When assigned to your project they will provide you with a single point of contact, taking you through the estimating, planning, contracts works and furniture fitting stages, calling upon individual specialists in the DOI Group to advise when required.



CAD DESIGN & SPACE PLANNING

DOI Group invested sometime ago in an advanced CAD design system to enable fast solutions for new office layouts. Using multi-layered plans, plus animated 3D walk-throughs, offering a range of contracts work drawings, like partitioning and furniture space planning, access flooring system configurations, lighting & electrical guides, ceiling plans, etc. all integrated into a project management system. This enables new configurations and options to be tested, costed and demonstrated with speed and ease.



FACILITIES MANAGEMENT

DOI Contracts Division operates a project specific or a complete outsourced facilities management service assisting company professionals with all the latest modern techniques, health & safety regulations and new market technologies. Our Facilities Project Managers, from internationally experienced backgrounds, can provide valuable back-up for existing FM's or act as an external department dedicated to the client's requirements.

CONTRACTS TEAM

Our contracts team consists of specialist craftsmen and fitters, trained in all aspects of the office environment. The team, controlled by a Contracts Manager, will provide demolition services, partitioning, folding walls and room dividers, heating & ventilation, suspended ceilings, raised & computer access flooring, electrical with voice and data cabling, joinery, blinds & curtains, interior decoration, floor finishes and building cleans. Essentially providing a complete start to finish service.

What advantages are there to using our service?

- All our staff are experts within their own field of operation, and are covered by professional indemnity and public liability insurance for your protection.
- We offer a rapid response and Nationwide cover.
- We solve the problems – from the supply and ongoing maintenance of seating, desking and accessories, to undertaking all Contracts and building work required.
- Our service is fully comprehensive, covering all aspects of occupational Health and Safety.
- We understand your needs, our wide experience allows us to respond effectively and efficiently.

“TIRED OFFICE SYNDROME”

Drab surroundings, unmotivated staff, sick days at an all time high. Don't look inwards look out , maybe you are suffering in a tired old office.

DOI have all the latest cost effective ways to transform your space into a modern workplace.

Somewhere people can take pleasure in going to work.

We have a catalogue of success in creating offices, meeting spaces, eating places or just somewhere for the staff to chill out and reinvigorate themselves.

Talk to our team for a no obligation diagnosis of your tired office ailments.

TURNKEY

A widely used phrase to describe a complete service, is this just another selling point created by the marketers to give an impression that a company can handle anything the clients can throw at it?

No, you will soon find out that it is a reality If you choose to use DOI, so much so that over 75% of all our clients choose to allow the DOI Contracts Managers to handle their entire relocation or refurbishment project from start to finish in true Turnkey style.

Often called in when projects are in the early planning stages, DOI's expertise and advice has helped provide a smooth transition for many to a new working environment, we have ensured companies are within current working practice guidelines, surveyed proposed sites on behalf of clients for suitability, drawn up full detailed proposals for the Board of Directors and Local Authority consideration, then we successfully implemented the project plan of action, on time and to budget.

DOI Contracts is often working to form the new facilities whilst preventing lost office production time, keeping in mind the importance of minimum disruption to the clients business. Working out of office hours including night shifts, and staged installations, projects can be completed with the minimum of disruption. DOI Contracts with enough manpower at our disposal, has even moved entire companies over a weekend, to recommence business without a hitch on the following Monday morning.

Our expertise is soundly based on strong management principles. Dealing with large budgets and complex scenarios needs strong leadership, which is exactly what the DOI Contracts Managers provide.



The DOI Contracts Division has a wealth of expertise with experience in all of the following skills and services...

- Interior Design
- Modern Workgroup Methods
- Space Planning
- Planning Consent
- Walk-through 3D Visuals
- AutoCAD Plans & Proofs

- Demolitions
- Hazardous Materials
- Brickwork
- Plastering & Rendering
- Plumbing
- Decoration

- Partitioning
- Folding Walls
- Room Dividers
- Screens
- Soundproofing

- Lighting
- Electrical
- Data Cabling

- Air conditioning/fans
- Dehumidifiers & humidifiers
- Antistatic

- Suspended Ceilings
- Windows
- Blinds, Films & Curtains

- Raised & Access Flooring
- Floor Finishes

- Furniture
- Ergonomic Seating
- Storage

And so much more...

Our Contracts Managers oversee the work 'from start to finish' giving you peace of mind. One point of contact to bring together all the Designers, Structural & Architectural Professionals and the Trades, to ensure the smoothest possible transformation into your new workplace.



We consider all aspects of your workplace when working on a project for you...

Design suitability

Planning consents

Health & safety

Most cost effective use of space

Ease of maintenance

Speak to one of our **Contracts Managers TODAY**

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